



# Accessibility Statement: Digital Learning and Resources

## Introduction

Milton Keynes College is committed to providing accessible and inclusive services to all our learners and employees. Our digital learning resources are part of the services that we deliver. We want to ensure that as many people as possible can access and use content on our digital platforms and associated eLearning resources. For example, that means you should be able to:

- Change colours, contrast levels and fonts using in-browser tools
- zoom in up to 300% without the text spilling off the screen
- Navigate most of the website using just a keyboard
- Listen to most of our websites using a screen reader
- Access and navigate most of our eLearning resources using current native windows and mac accessibility tools, screen readers and assistive technologies

This accessibility statement outlines the work we have undertaken to make our e-learning resources as usable and accessible as possible – in addition to documenting areas we still need to improve. Naturally, we want to provide the best possible browsing experience for everyone, across all types of devices and assistive technologies. There is some useful information from the organisation [AbilityNet](#) on making your devices easier to use which may be of interest.

If you experience any barriers to accessibility when using resources please speak with your tutor or the digital learning team, as we may be able to provide alternative formats or make adjustments. There may be ways to adjust your browser or device that could help you access content. Please speak with your tutor or the digital learning team for advice on making your device easier to use.

## What content does this Accessibility Statement apply to?

This statement applies to digital content that has been created by the digital learning team (in house), as well as the content shared on Moodle, Microsoft Teams, MyMKC app and SharePoint. These services are primarily used to share content between staff and students which means documents and other content can be uploaded that isn't accessible. This means it is important for us to ensure that helpful guidance and training is available to users who create content to minimise the risk of this.



**CEO & Group Principal**  
Sally Alexander  
**Chair of Governors**  
Ruby Parmar

**Head Office**  
Chaffron Way Campus, Woughton Campus West,  
Leadenhall, Milton Keynes, MK6 5LP  
01908 684444 [info@mkcollege.ac.uk](mailto:info@mkcollege.ac.uk) [mkcollege.ac.uk](http://mkcollege.ac.uk)



**Currently, content includes the following formats:**

- E-learning resources and presentations
- Documents (PDFs and other)
- Videos and audio
- Images

## **Content not within scope of this Accessibility Statement**

While we have made significant efforts to make our content and eLearning resources accessible, it is important to acknowledge that there may still be some limitations. We have outlined the known limitations and their potential solutions below. If you encounter any issues that are not mentioned here, please do not hesitate to reach out to the digital learning team.

### **Third-party content**

Some third-party platforms, systems, software, and content that we use (including documents and third-party websites that we may provide links to) are not funded, developed or under control of Milton Keynes College. As such, we may not always be able to guarantee the accessibility of third-party content. We are sometimes able to make adjustments to content or provide alternative formats. In cases where we are not permitted to make changes to content, we will endeavour to work with providers should any issues regarding accessibility arise.

### **Documents published before 2018.**

PDFs and Word documents published before 23 September 2018 unless they are essential to providing our services.

### **Pre-recorded video and/or audio**

Pre-recorded (time-based) videos published before September 2020.

### **Non-public intranets and extranets**

Intranets and extranets when only available for a closed group of people, and not to the public and published before September 2019 and not revised since are out of scope of the regulations.

## **What measures we are taking to improve accessibility**

Accessibility and inclusivity are of paramount importance to Milton Keynes College. We continually evaluate our e-learning resources. We aim to conform to the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018. The digital learning and resources team continually striving to improve accessibility. To improve the accessibility, we are adopting following measures:

- Add updated media player to interactive content or video to allow user controls and accessibility tools, such as play, pause, stop and independent volume control, where we are able or permitted



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- Software use to provide captions (or transcripts) to any pre-recorded video that may be created by us or that we are permitted to adapt
- Audio multi-track editing and recording software use to create alternative audio formats
- Use high-contrast colour combinations for text and background to improve readability. Avoid using colour as the sole means of conveying information
- Include descriptive alt text for images, charts, and graphs. This is essential for screen reader users who rely on text-to-speech technology
- Ensure that interactive elements have clear and visible focus styles. This helps keyboard users understand where they are on the page
- Use proper heading hierarchy and semantic markup to create a logical content structure. This aids screen readers and improves overall usability
- Regularly check our content using various accessibility tools and solicit feedback from users with disabilities. This will help identify and address issues
- Regularly arrange staff accessibility training and strive for compliance
- Provide accessibility documentation and resources for users who need assistance

We are always looking to improve the accessibility of our resources. However, we are aware that some of our content is currently not fully accessible. We have described below the ways in which we are aware that some of our content is not accessible. We have included a technical list of known issues in the 'non-accessible content' section of this statement.

### **Examples of content that may not be accessible.**

- Some interactive digital learning courses or presentations
- Some documents such as PDFs and Word documents
- Some video and audio
- PDFs do not include accessibility tags to enable reading and navigation with assistive tech such as a screen reader
- Insufficient colour contrasts between text and background
- Styling such as font styles, size and spacing and layout
- Text and audio alternatives such as video captions or a transcript may not be available
- User controls to stop/start an animation or audio track may not be available
- Alternative text for images or text descriptions (such as for charts or diagrams) may not be provided
- Reading (focus) order may not be in correct order for use with assistive tech such as a screen reader



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## **Environment and access to assistive technology**

Some resources are hosted on platforms which may not provide compatible assistive technology or accessibility tools. If you are experiencing any barriers when accessing content please speak with your tutor or the digital learning team, as we may be able to host content on an alternative platform. If you experience any accessibility issues using our online platforms or associated eLearning resources, we advise checking or updating the browser you are using and ensuring you are using a current windows or mac operating system. Please contact the digital learning team for more help.

## **Feedback**

If you are experiencing any issues accessing or using any content, including any issues that we may not have listed, please speak with your tutor or the digital learning team. Your request will be passed on to the relevant team who will aim to respond within 5 working days.

## **How you can request alternatives formats**

We may be able to adapt or adjust resources or provide content in an alternative format such as an accessible PDF, large print, audio recording or transcript. Please speak with your tutor or the digital learning team and they will be able to assist you with that.

## **Reporting accessibility problems**

If you find any problems not listed on this page or think we are not meeting accessibility requirements, please speak to your tutor or contact the digital learning team by sending an email to [digitallearning@mkcollege.ac.uk](mailto:digitallearning@mkcollege.ac.uk)

## **Preparation of this accessibility statement**

We are always looking to improve the accessibility and regularly check and update our resources. This statement was prepared in May 2022. It was last reviewed on 12 May 2025.



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